

**Mail or Email Completed Forms:**

By mail: Metro Loop
PO Box 10208
Ancaster, ON L9K 1P3
By email: billing@metroloop.net (PDF format only)

Tax Exemption Request - First Nations and Diplomats**Applicant Information**

Full Name: _____
Last First

Address: _____
Street Address Apartment/Unit #

City Province Postal Code

Phone: _____ Email: _____

Exemption Information

Certificate: _____
Certificate Number Certificate Expiry Date

Exemption type:	First Nations <input type="checkbox"/>	Diplomatic <input type="checkbox"/>	Exempt taxes:	HST <input type="checkbox"/>	GST <input type="checkbox"/>	PST/QST <input type="checkbox"/>		
Province of exemption:	ON <input type="checkbox"/>	QC <input type="checkbox"/>	MB <input type="checkbox"/>	SK <input type="checkbox"/>	AB <input type="checkbox"/>	BC <input type="checkbox"/>	PE <input type="checkbox"/>	NS/NB/NL <input type="checkbox"/>

When submitting your completed form be sure to include a copy of your official document (Diplomatic Letter, Certificate of Indian Status, etc.).

It is the responsibility of the customer to update Metro Loop with a new certificate should the previous certificate expire. Accounts with expired certificates will automatically revert to non-exempt status upon certificate expiry.

Metro Loop Account Information

Metro Loop Customer Number: _____

For multiple Metro Loop accounts please complete a separate form for each account and submit individually.